

LUCID registration | Step by step instructions

Step 1: Open website <https://lucid.verpackungsregister.org/> and start registration process

Welcome to the LUCID Packaging Register!

Would you like to register?

If you are the first party to place packaging filled with goods on the German market on a commercial basis, you are required to register with the LUCID Packaging Register. If you are a producer and have not yet registered with the LUCID Packaging Register, you can **start your registration here**. Registering is free of charge. The Verpackungsgesetz (Packaging Act) uses the collective term 'producer(s)' to refer to initial distributors under obligation: manufacturers, retailers, importers, online retailers and mail order companies as well as other distributors and initial distributors. They are required to register. Further [information about the term 'producer'](#) can be found here.

For packaging subject to system participation, you must fulfil your system participation obligations and submit data reports on your packaging volumes. You can find [more information here](#). You generally fulfil your system participation obligations by entering into a system participation agreement or by purchasing pre-participated service packaging.

Have you already registered?

Producers who have already registered can [log in here](#) and enter, for example, details about the packaging and brand names as well as change other registration information or submit volume reports about packaging subject to system participation.

Have you lost access?

Use your recovery contacts to restore access and start a [login transfer here](#) if you no longer have access to your login.

More information can be found on our [Website](#).

 Producers... ... provide packaging filled with goods in Germany (e.g. producers, importers, online or mail order retailers, distributors of service packaging). They register here in the LUCID Packaging Register! Login > Launch registration process >	 Auditors... ... carry out audits in accordance with the Verpackungsgesetz (German Packaging Act)! Login > Launch registration process >	 Appointed third parties can submit declarations of completeness for producers! Login > Request login >	 Authorised representatives... ... with a branch in Germany have been appointed by international producers to fulfil their obligations under the Verpackungsgesetz (German Packaging Act) for them! Login > Create login >
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Click here to start registration process (don't be confused by the term „Producers“, The Packaging Act defines this as all companies that place packaging on the German market) that is subject to system participation – i.e. both manufacturers and (online) traders)

Step 2: Create your login (1)

Create login

Welcome to the ZSVR's portal. Here you can create a login to register in the LUCID Packaging Register.

As a producer of goods / importer / mail order company, please enter your information for registration pursuant to section 9 VerpackungG (Packaging Act) in the relevant fields.

After completing registration, you will be sent a registration administrative act by e-mail. As required by law, your name (company), address and contact details (excluding e-mail address), VAT number or taxpayer reference number, registration date, packaging information and brand name(s) will be published in the public register.

Producer data

Please enter your company name. Please state the business/trading name that your company uses to place packaging filled with goods on the German market. Please also select the language in which you would like to receive e-mail communications.

Name (company name) * 1) Language of e-mail communication * 2)

Designated person

Please enter a person authorised to represent the company. This can be e.g. an individual chair, managing director, authorised signatory, authorised agent/agent with sole power of representation or the company owner. The person authorised to represent the company must confirm on behalf of the company that the details for registration are true.

Salutation * 3) Academic Title 4) First Name * 5) Last Name * 6)

Fill in the input fields with the required information:

Producer data („Producer data“):

- 1) Name (company name) („Name (company name))“ – **obligatory**
- 2) Language of e-mail communication („ Language of e-mail communication“) – **obligatory**

Designated person („Designated person“):

- 3) Salutation („Salutation“) – **obligatory**
- 4) Academic title („ Academic title“) – **optional**
- 5) First Name („First name“) – **obligatory**
- 6) Last Name („Last Name“) – **obligatory**

Step 2: Create your login (2)

Login data / contact Person

Please enter the person responsible for handling registration within your company and a corresponding e-mail address here. This person could be an administrator, team leader or department head. They will be responsible for ensuring that the registration details entered are accurate. Then enter a password of your choosing.

1) The contact person is the same person as the designated person.
 The contact person is not the same person as the designated person.

2) Login e-mail address *

Login e-mail address (repetition) *

Password *

Password (repetition) *

Ich bin kein Roboter. 
reCAPTCHA
Datenschutzerklärung • Nutzungsbedingungen

Create login >

Login data / contact person („Login data / contact person“)

- 1) Choose between if contact person is the same person as the designated person (option 1) previously indicated or not (option 2). – **obligatory**
- 2) If you choose option 1, you now only need to type in e-mail-address (and repeat it) and a password. If you choose option 2, you additionally need to put in the person data für the contact person (*not shown here*) – **obligatory**

Then click on „Create login“

Step 3: Confirmation of login configuration and activation link (1)

1

Thank you very much!

Your login is now configured. We have sent you an e-mail with the activation link. Please check your mailbox, open this e-mail and click on the link "Activate Login" within 24 hours. The login window will open. There you can enter your e-mail address and your password and click on "Login". You have seven days to complete your registration.

You have not received the e-mail with the activation link in any of the folders in your mailbox? Then please log in and request a new link using the button "Resend link".

← LUCID: Aktivierungslink

ⓘ Diese Nachricht wurde als Junk-E-Mail identifiziert. Wir löschen sie nach 10 Tagen. [Keine Junk-E-Mail](#)

Zentrale Stelle Verpackungsregister <no-reply@email.verpackungsregister.org>
An: Sie

Ihr Aktivierungslink

Sehr geehrte Frau Horn,

vielen Dank für die Erstellung Ihres Logins in der Datenbank LUCID der Zentralen Stelle Verpackungsregister. **Um Ihr Login zu aktivieren, klicken Sie bitte auf den folgenden Link.** Dort erhalten Sie alle weiteren Informationen zu den nächsten Schritten.

[Login aktivieren](#)

2

Der Aktivierungslink ist nur einmal gültig. Sollte sich dieser Link nicht öffnen, können Sie folgende Internetadresse (URL) direkt in Ihr Browserfenster kopieren, um den Aktivierungslink zu bestätigen:
<https://lucid.verpackungsregister.org/Hersteller/Verifizierung?token=BrGjkraklqxsZcQuIEPa0XiUhnYLQLMhS6R0nyNv5tzZ%2fbDHuhwNuuL39vUC3eVBfM4axzvsbQti3LKEgzCtEp%2b9lBvBsl%2f%2f0kwwnAZFF51Qe%2bPs4bokNTzVJp%2b8p7FFtRAWNf3TT6cJG0%2fJgRTzQBjXgNly9GsSajJkL2Vb512Qx4UjptzWxJsyupCPCFuBZppPaksCKMDInSyEF2MzuNixXkz%2bkPBjDESawU4985Y0E0jmAwomFJ%2bzyxdszaULnUjyge0dA4ZnhqPxAFAktaQJQSB6DQhVT0tkJofSdfShuLtFhoCzoz%2fLqA2%2bh9GILE0U0xU08TWMAnyeSA2ztbKIUCtQUjBuy5iPh9eBWt9rHwJMa8u9Uxc9InBMYF3xKtTqCtqBeqWnuu2D4nYjqTAcf12vLA9WkG8Cc5VlgJ%2bH5E%2fCrM%2bChDsFux0aJoxoG1c5bro%2fCnZUv%2bCRHCx4wCTJw9qSFA%2f0bcXyxWXfzyRWFs6lzdmlLuwUAS3GffETn0RCoNyQTZ3ShXVxk%2fG7WxEN7fHlcDZPN8Z5%2bvYsGaojp9GBkCn4CYZTpZlrQfJkmaqP5PdnZAhWSklCsJYz3oTTEVdisYbR7k699c2BGMRF01yUWTKkAPk8c6LPcKGDxBBwVYTxZVcQ%3d%3d>

Bitte beachten Sie, dass das Login innerhalb von **24 Stunden** aktiviert werden muss. Nach der Aktivierung können Sie sich unter <https://lucid.verpackungsregister.org> in der Datenbank LUCID anmelden und Ihre Registrierung fortsetzen.

1 Your Login is being configured.

2 You will receive an activation link by email to the email address you provided before – please click on this link within 24 hours, after that it is no longer valid.

3 The login window then opens and you can log in with the previously specified login data to continue registration.

Important: The registration is not yet completed, please also carry out the next steps!

Click on the link sent to your email address

Step 3: Confirmation of login configuration and activation link (2)

Stiftung **Zentrale Stelle** VERPACKUNGSREGISTER | LUCID Gemeinsam Transparenz schaffen

Homepage Central Agency Public Registers Explanatory films FAQ Systems Overview Support Hotline [Login](#)

3 Activate login

Welcome to the portal of the Zentrale Stelle Verpackungsregister (Central Agency Packaging Register).

Your login has been successfully enabled. Please sign in now respectively continue the login creation process.

[Login](#)

Click on „Login“ to continue registration

Stiftung **Zentrale Stelle** VERPACKUNGSREGISTER | LUCID Gemeinsam Transparenz schaffen

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Amendments effective since 1 July 2022

Since 1 July 2022, amendments to the provisions of the Verpackungsgesetz (Packaging Act) have entered into force. Initial distributors of all types of packaging filled with goods, including transport packaging, return packaging and/or packaging subject to deposit, have to register and name the packaging they use. Another change relates to final distributors of filled service packaging who are required to register even if they purchase all of the packaging they use with system participation. [Read more about the statutory amendments.](#)

Welcome to the LUCID Packaging Register!

Would you like to register?

If you are the first party to place packaging filled with goods on the German market on a packaging subject to system participation, you can start your registration here. Registering is free of charge. The V... retailers and mail order companies as well as other distributors and initial distributors. They are r...

For packaging subject to system participation, you must fulfil your system participation obligations by entering into a system participation agreement or by purchasing pre-participated service packaging...

Have you already registered?

Producers who have already registered can log in here and enter, for example, details about the p...

Have you lost access?

Use your recovery contacts to restore access and start a login transfer here if you no longer have access to your login.

More information can be found on our Website.

Producers...

Auditors...

Appointed third parties ...

Authorised representatives...

Login

No login yet? Start here.

Step 4: Fill in master data (1)

Welcome Inga Horn.

Only a few steps need to be completed to submit your application for registration. Please enter your information in the relevant fields.

Please note that if your information changes later, you are required to inform us immediately by updating your details in the LUCID Packaging Register.



Master data

Producer data

Country * 

1)

Postcode * City * Street * 

2) 3) 4) 5)

Address addition International telephone code * Telephone area code * Telephone number *

6) 7) 8) 9)

Start by name the following master data („Producer data“):

- 1) Country („Country“) – **obligatory**
- 2) Postcode („Postcode“) – **obligatory**
- 3) City („City“) – **obligatory**
- 4) Street („Street“) – **obligatory**
- 5) Hausnummer („House number“) – **optional**
- 6) Address addition („Address addition“) – **optional**
- 7) International telephone code („international telephone code“) – **obligatory**
- 8) Telephone area code („telephone area code“) – **obligatory**
- 9) Telephone number („telephone number“) – **obligatory**

Step 4: Fill in master data (2)

VAT number / taxpayer reference number

Please indicate (without spaces) the correct value added tax number (VAT number) of your company (may differ from the host country of your company).

Value added tax number (VAT number) * ⓘ **1)**

Type of taxpayer reference number * ⓘ **2)**

Taxpayer reference number * ⓘ **3)**

National identification number

Type of national identification number * ⓘ **4)**

National identification number * ⓘ **5)**

Authority * ⓘ **6)**

Designation of national identification number * ⓘ

Continue with the input fields for tax and national identification number („VAT number / taxpayer reference number“ and „National identification number“):

- 1) Value added tax number (VAT number) („Value added tax number (VAT Number)“) – **obligatory**
- 2) Type of payer tax reference number („Type of payer tax reference number“) Postcode („Postcode“) – **obligatory**
- 3) Taxpayer reference number („Taxpayer reference number“) – **obligatory**
- 4) Type of national identification number („Type of national identification number“)
- 5) National identification number („National identification number“) – **obligatory**
- 6) Authority („Authority“) – **optional**

Step 4: Fill in master data (3)

Recovery contact(s)

Here you can enter contact details for additional persons to whom you can grant access rights by transferring your login if required. You can also enter an additional e-mail address for the current contact person. If you lose your login information, access can be reinstated using this contact information.

Salutation	Academic title	First name	Last name
1) <input type="text"/>	2) <input type="text"/>	3) <input type="text"/>	4) <input type="text"/>
E-mail address	E-mail address (repetition)		
5) <input type="text"/>	6) <input type="text"/>		
<input type="button" value="+ Add recovery contact"/>			

Now enter the contact details of another person to regain access to your LUCID account if you lose your login details („Recovery contact(s)“):

- 1) Salutation („Salutation“) – **obligatory**
- 2) Academic title („Academic title“) – **optional**
- 3) First name („First name“) – **obligatory**
- 4) Last name („Last name“) – **obligatory**
- 5) Email address („E-mail address“) – **obligatory**
- 6) Repeat E-Mail adress („E-Mail adresse repetition“) – **obligatory**

Step 4: Fill in master data (3)

1)

In which areas is your company active? (Multiple answers are possible.)

Food	Non-food	Other sectors
<input type="checkbox"/> Beverages	<input type="checkbox"/> Office supplies	<input type="checkbox"/> Restaurants, artisanal food production
<input type="checkbox"/> Dairy products	<input type="checkbox"/> Furniture	<input type="checkbox"/> Plastics processing industry
<input type="checkbox"/> Sweets, baked goods, dry goods	<input type="checkbox"/> Electronic devices and accessories	<input type="checkbox"/> Metal processing industry
<input type="checkbox"/> Fresh meat, sausage, fish	<input type="checkbox"/> Household goods, toys	<input type="checkbox"/> Chemical industry, raw materials industry
<input type="checkbox"/> Fresh fruit, vegetables	<input type="checkbox"/> Animal feed, animal supplies	<input type="checkbox"/> Construction supplies, installation, building materials
<input type="checkbox"/> Preserved food	<input type="checkbox"/> Drug store, healthcare	<input type="checkbox"/> Agricultural supplies
<input type="checkbox"/> Frozen food	<input type="checkbox"/> Textiles, shoes, sports	<input type="checkbox"/> Services, administration, other small businesses
<input type="checkbox"/> Other food	<input type="checkbox"/> Other non-food	<input type="checkbox"/> Other industries and sectors

Optional data („Optional data“) – you can make an entry here, but you can also skip the following two aspects:

- 1) Company Area
- 2) Primary sales channels

2)

What are your primary sales channels?

Sales channels
<input type="checkbox"/> Bricks-and-mortar retail
<input type="checkbox"/> Mail order business
<input type="checkbox"/> Imports and wholesaling
<input type="checkbox"/> Direct sales, suppliers

Once all mandatory fields have been filled in in, click „Next“

Next >

1)

Packaging subject to system participation

Retail, grouped and shipment packaging that typically accumulates as waste with private final consumers / comparable sources of waste, government departments and service packaging Item 1.2(a), 2023

This selection should be made by anyone who fills empty packaging for the first time with goods and hands it over to final consumers or distributors on a commercial basis in Germany and that packaging typically accumulates as waste with private final consumers. Manufacturers of packaged goods are one example. This selection should also be made by mail order and online retailers that fill shipment packaging with goods and send it.

This selection should also be made by final distributors of service packaging such as bakeries and restaurants or takeaway providers who have not purchased pre-participated service packaging. Additionally, upstream distributors (e.g. suppliers, wholesalers) that have undertaken system participation on behalf of the final distributor should make this selection.

Private final consumers include private households and, because of the nature and quantity of the packaging waste that accumulates there, so-called comparable sources of waste generation such as restaurants and accommodation establishments, commercial kitchens and canteens, as well as offices of freelance professionals, hospitals and educational institutions. Furthermore, this includes craft enterprises and agricultural holdings where their packaging waste is collected at the rate that is normally associated with private households and in a waste bin that does not exceed 1,100 litres per collection group.



Exclusively pre-participated service packaging Item 1.2(a), 2023

Final distributors such as bakeries, restaurants or takeaway providers should make this selection if they purchase all of their packaging exclusively with pre-participation.

Service packaging is considered exclusively pre-participated if an upstream distributor (e.g. suppliers, wholesalers) have undertaken full system participation for the unfilled packaging and indicate accordingly on the invoice and/or delivery note.

Anyone who places service packaging that is exclusively pre-participated as well as other packaging that is subject to system participation on the German market must make the selection above that reads 'Retail, grouped and shipment packaging that typically accumulates as waste with private final consumers.'



2)

Packaging not subject to system participation

Single-use beverage packaging subject to deposit Item 1.2(a), 2023

This selection should be made by people who place single-use beverage packaging subject to deposit pursuant to section 31 VerpackG, fill it with a beverage for the first time and hand it over to final consumers or distributors on a commercial basis in Germany. This includes beverage manufacturers in particular.

Redistributors such as retailers, takeaways or kiosks that source single-use beverage packaging subject to deposit from wholesalers in Germany are not included here. They purchase single-use beverage packaging that has already been filled.

Importers that bring single-use beverage packaging into Germany should also make this selection.



Step 5: Indication of packaging type

As a seller shipping from China to Germany, it is mandatory for you to tick the first checkbox, as you are putting packaging subject to system participation such as shipping and product packaging into the German area of application („Packaging subject to system participation“).

The following checkboxes can be left open.

Then click on „Next“ to continue.

Step 6: Add brand names

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VERPACKUNGSREGISTER

LUCID
Gesamtheit
Transparenz schaffen

Homepage Central Agency Public Registers Explanatory films

Welcome Inga Horn.
Now only two steps are needed before you can send your application of registration. Please enter your registration data in the input fields.

Master data Details about the packaging Brand names Summary

Which brand names identify your packaging?

Please enter the brand names you use to place packaging filled with your product on the market. Brand names can be found here.

'Brand name' means the word(s) on the packaging that set it apart from other products. Brand names that are not subject to system participation. If you do not use any brand names to identify your packaging, you can enter your company name here.

Please only enter your umbrella brands that you are responsible for as a producer. Do not enter sub-brands; the names of the umbrella brands suffice. Please also **do not** enter brands that are already listed. Please do not enter:

- type designations, article specifications, model descriptions (e.g. headphones A10, headphones A15)
- quantities (e.g. 50g, 100g).
- product descriptions (e.g. headphones, lubricating oils).

Brand name Actions

Test Test

1 Click on „Add brand name“.

2 Indicate your brands being stated on the packaging. You can add more brand names if needed.

Tip: If there is no brand stated on your packaging, just fill in your company name here.

3 Indicate whether the packaging belonging to this brand name is subject to system participation (**option 1**) – **please always select this one** – or not (**option 2**) – you don't need to tick this box).

Then click on „Next“ to continue.

1 [+ Add brand name](#)

1)

Welcome Inga Horn.
Now only one step is needed before you can send your application of registration.



Send application for registration

Producer data

Name (company name) Language of e-mail communication

Designated person

Login data / contact person

Name (contact person) Login e-mail address

Contact data Edit

Country

Postcode City Street House number

International telephone code Telephone area code Telephone number

VAT number / taxpayer reference number Edit

Type of taxpayer reference number Taxpayer reference number

National identification number Edit

Type of national identification number National identification number Authority

Recovery contact(s) Edit

Optional data Edit

Step 7: Check your input

You can now check your entries and adjust them if necessary.

If everything is correct, click „Submit“ to complete your registration.

You will see the confirmation viewed below; by clicking on „Continue to dashboard“ you can do your first volume report and view your LUCID registration number.

Application for registration successfully sent
Thank you, you have successfully submitted your registration application.

What happens next?
You will receive a **notice that you have successfully registered** by e-mail and you will be entered in the public register of producers. Please refer to the e-mail.

Have you indicated that you place packaging filled with goods that IS subject to system participation, including non-pre-participated service packaging on the German market?

As a producer/initial distributor of filled packaged subject to system participation, you have the following primary obligations:

- You are required to participate the packaging volumes that are subject to system participation and that you place on the German market with a (dual) system (i.e. 'enter into a system participation agreement'). Please do not forget to inform your system of your registration number.
- Every time you report packaging volumes to your system, you must submit the same data report in the LUCID Packaging Register (<https://lucid.verpackungsregister.org>). The first volumes you are required to report with the LUCID Packaging Register are the volumes stated in your system participation agreement.

Further information:

- International producers without a branch in Germany have the option to appoint an authorised representative to fulfil these obligations.
- Information about the statutory obligations can be found in our checklist 'What happens after registration?'.

Continue to the dashboard

Do you have a question? Our support team is happy to help!

