LUCID registration |
Step by step instructions

Step 1: Open website https://lucid.verpackungsregister.org/ and start registration process

Welcome to the LUCID Packaging Register!

Would you like to register?

If you are the first party to place packaging filled with goods on the German market on a commercial basis, you are required to register with the LUCID Packaging Register. If you are a producer and have not yet registered with the LUCID Packaging Register, you can start your registration here. Registering is free of charge. The Verpackungsgesetz (Packaging Act) uses the collective term 'producer(s)' to refer to initial distributors under obligation: manufacturers, retailers, importers, online retailers and mail order companies as well as other distributors and initial distributors. They are required to register. Further information about the term 'producer' can be found here.

For packaging subject to system participation, you must fulfil your system participation obligations and submit data reports on your packaging volumes. You can find more information here. You generally fulfil your system participation obligations by entering into a system participation agreement or by purchasing pre-participated service packaging.

Have you already registered?

Producers who have already registered can log in here and enter, for example, details about the packaging and brand names as well as change other registration information or submit volume reports about packaging subject to system participation.

Have you lost access?

Use your recovery contacts to restore access and start a login transfer here if you no longer have access to your login.

More information can be found on our Website.

Producers...	Auditors...	Appointed third parties ...	Authorised representatives...
... provide packaging filled with goods in Germany (e.g. producers, importers, online or mail order retailers, distributors of service packaging). They register here in the LUCID Packaging Register!	... carry out audits in accordance with the Verpackungsgesetz (German Packaging Act)!	... can submit declarations of completeness for producers!	... with a branch in Germany have been appointed by international producers to fulfil their obligations under the Verpackungsgesetz (German Packaging Act) for them!
Login › Launch registration process ›	Login › Launch registration process ›	Login › Request login ›	Login › Create login ›

Click here to start registration process (don't be confused by the term „Producers", The Packaging Act defines this as all companies that place packaging on the German market) that is subject to system participation – i.e. both manufacturers and (online) traders)

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Fill in the input fields with the required information:

Producer data („Producer data"):

1) Name (company name) („Name (company name))" – obligatory

2) Language of e-mail communication („ Language of e-mail communication") – obligatory

Designated person („Designated person"):

3) Salutation („Salutation") – obligatory

4) Academic title („ Academic title") – optional

5) First Name („First name") – obligatory

6) Last Name („Last Name") – obligatory

Login data / contact Person

Please enter the person responsible for handling registration within your company and a corresponding e-mail address here. This person could be an administrator, team leader or department head. They will be responsible for ensuring that the registration details entered are accurate. Then enter a password of your choosing.

1) ● The contact person is the same person as the designated person.
○ The contact person is not the same person as the designated person.

2)

Login e-mail address * ⓘ

Login e-mail address (repetition) *

Password * ⓘ

Password (repetition) *

☐ Ich bin kein Roboter.   reCAPTCHA
Datenschutzerklärung · Nutzungsbedingungen

Create login ❯

Login data / contact person („ Login data / contact person")

1) Choose between if contact person is the same person as the designated person (option 1) previously indicated or not (option 2). – obligatory

2) If you choose option 1, you now olny need to type in e-mail-adress (and repeat it) and a password. If you choose option 2, you additionally need to put in the person data für the contact person (*not shown here*) – obligatory

Then click on „Create login"

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Step 3: Confirmation of login configuration and activation link (1)

1 Your Login is being configured.

2 You will receive an activation link by email to the email address you provided before – please click on this link within 24 hours, after that it is no longer valid.

3 The login window then opens and you can log in with the previously specified login data to continue registration.

Important: The registration is not yet completed, please also carry out the next steps!

Click on the link sent to your email address

Click on „Login" to continue registration

Step 4: Fill in master data (1)

Start by name the following master data (**„Producer data"**):

1) Country („Country") – obligatory

2) Postcode („Postcode") – obligatory

3) City („City") – obligatory

4) Street („Street") – obligatory

5) Housenumber („House number") – optional

6) Address addition („Adress addition") – optional

7) International telephone code ("international telephone code") – obligatory

8) Telephone area code („telephone area code") – obligatory

9) Telephone number („telephone number") – obligatory

Step 4: Fill in master data (2)

VAT number / taxpayer reference number

Please indicate (without spaces) the correct value added tax number (VAT number) of your company (may differ from the host country of your company).

Value added tax number (VAT number) * ℹ
1) ---

Type of taxpayer reference number * ℹ
2) (CN) Unified Social Credit Code ▼

Taxpayer reference number * ℹ
3)

National identification number

Type of national identification number * ℹ
4) Other ▼

National identification number * ℹ
5)

Authority * ℹ
6)

Designation of national identification number * ℹ
Unified Social Credit Code

Continue with the input fields for tax and national identification number (**„VAT number / taxpayer reference number" and „National identification number"**):

1) Value added tax number (VAT number) („Value added tax number (VAT Number)") – obligatory

2) Type of payer tax reference number („Type of payer tax refernce number") Postcode („Postcode") – obligatory

3) Taxpayer reference number („ Taxpayer reference number") – obligatory

4) Type of national identification number („Type of national identification number")

5) National identification number („ National identification number „) – obligatory

6) Authority („Authority" – optional

Recovery contact(s)

Here you can enter contact details for additional persons to whom you can grant access rights by transferring your login if required. You can also enter an additional e-mail address for the current contact person. If you lose your login information, access can be reinstated using this contact information.

Salutation
Academic title
First name
Last name

1) [▾] **2)** [▾] **3)** [   ] **4)** [   ]

E-mail address
E-mail address (repetition)

5) [   ] **6)** [   ]

[+ Add recovery contact]

Now enter the contact details of another person to regain access to your LUCID account if you lose your login details („Recovery contact(s)"):

1) Salutation („Salutation") – obligatory

2) Academic title („Academic title") – optional

3) First name („First name") – obligatory

4) Last name („Last name") – obligatory

5) Email address („E-mail address") – obligatory

6) Repeat E-Mail adress („E-Mail adresse repetition") – obligatory

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Step 4: Fill in master data (3)

In which areas is your company active? (Multiple answers are possible.)

Food	Non-food	Other sectors
☐ Beverages	☐ Office supplies	☐ Restaurants, artisanal food production
☐ Dairy products	☐ Furniture	☐ Plastics processing industry
☐ Sweets, baked goods, dry goods	☐ Electronic devices and accessories	☐ Metal processing industry
☐ Fresh meat, sausage, fish	☐ Household goods, toys	☐ Chemical industry, raw materials industry
☐ Fresh fruit, vegetables	☐ Animal feed, animal supplies	☐ Construction supplies, installation, building materials
☐ Preserved food	☐ Drug store, healthcare	☐ Agricultural supplies
☐ Frozen food	☐ Textiles, shoes, sports	☐ Services, administration, other small businesses
☐ Other food	☐ Other non-food	☐ Other industries and sectors

1)

What are your primary sales channels?

2)

Sales channels
☐ Bricks-and-mortar retail
☐ Mail order business
☐ Imports and wholesaling
☐ Direct sales, suppliers

Optional data („Optional data") – you can make an entry here, but you can also skip the follwing two aspects:

1) Company Area

2) Primary sales channels

Once all mandatory fields have been filled in in, click „Next"

Next ›

Step 5: Indication of packaging type

As a seller shipping from China to Germany, it is mandatory for you to tick the first checkbox, as you are putting packaging subject to system participation such as shipping and product packaging into the German area of application („Packaging subject to system participation").

The following checkboxes can be left open.

Then click on „Next" to continue.

Step 6: Add brand names

1 Click on „Add brand name".

2 Indicate your brands being stated on the packaging. You can add more brand names if needed.

Tip: If there is no brand stated on your packaging, just fill in your company name here.

3 Indicate wether the packaging belonging to this brand name is subject to system participation (**option 1) – please always select this one**) or not (**option 2**) – you don't need to tick this box).

Then click on „Next" to continue.

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Step 7: Check your input

You can now check your entries and adjust them if necessary.

If everything is correct, click „Submit" to complete your registration.

You will see the confirmation viewed below; by clicking on „Continue to dashbaord"
you can do your first volume report and view your LUCID registration number.

Do you have a question? Our support team is happy to help!